

Request for Dean's Appraisal or Letter of Good Standing

Also known as a Dean's Certification, Letter or Recommendation, this form is most commonly used by Law and Professional school applicants. Use it to request up to four (4) Dean's Appraisals or Letters of Good Standing from the Office of the Registrar. Complete an additional form to request more than four. Provide a pre-addressed, stamped envelope for each appraisal requested. In the space provided below, record the address on each pre-addressed, stamped envelope you submit. The Office of the Registrar will retain this document for at least one (1) calendar year as a record of your transaction(s).

The fee for this service is \$6.00 for each request form, which accomodates up to four appraisals. Please bring or mail this form to 120 Sproul Hall, with a check payable to "UC Regents."

OFFICE USE ONLY	
Rec'd by:	_____
Date:	_____
Fee:	\$6.00

How many appraisals are you requesting? **1** **2** **3** **4** (circle one)

Personal Information

Name (last, first, middle) Name used while attending UC Berkeley

Date of Birth

Telephone No.

Email Address

Attendance Information

Student ID No.

Dates of Attendance

Graduation Date

Degree/Major

I hereby authorize UC Berkeley to release the information requested on the accompanying forms and mail it to the address(es) provided below.

Signature

Date

Address 1

Address 2

Address 3

Address 4

