DIPLOMA REQUEST FORM

THIS FORM IS FOR STUDENTS WHO WILL GRADUATE THIS COMING TERM, OR FOR THOSE WHO HAVE GRADUATED WITHIN THE LAST FIVE YEARS AND **HAVE NOT YET CLAIMED** THEIR DIPLOMA. IF YOU HAVE ALREADY COLLECTED YOUR DIPLOMA, BUT NEED TO REPLACE A LOST OR DAMAGED ONE, OR YOUR GRADUATION YEAR EXCEEDS FIVE YEARS, PLEASE REFER TO THE **APPLICATION FOR REPLACEMENT OF DIPLOMA.**

NAME_____
LAST FIRST MIDDLE

MAILING ADDRESS_____

_____
City **State** **Zip** **Country**

Residential Address: (yes)_____(no) _____

SID_____**DEGREE**_____
(BA, MA, PH.D. Etc.)

YEAR/TERM_____**COLL/MAJOR**_____/_____
(SP, FL, SS) (BIRTHDATE)

SIGNATURE_____**PHONE**_____

E-MAIL ADDRESS_____

ENCLOSE CHECK OR MONEY ORDER

- **MAIL YOUR REQUEST TO**: (Make Check Payable to the UC REGENTS)

ATTN: DIPLOMAS
OFFICE OF THE REGISTRAR
124 SPROUL HALL **AMOUNT ENCLOSED: _____**
BERKELEY, CA 94720-5404

Credit Cards Not Accepted

FEE SCHEDULE

$12.00/ U.S. ADDRESS (UPS GROUND DELIVERY - REACHES YOU WITHIN 7 TO 10 BUSINESS DAYS)

$40.00/UPS WORLDWIDE EXPRESS (INTERNATIONAL)

***UPS WILL NOT DELIVER TO P.O. BOX**

- The Registrar's Office holds unclaimed diplomas for five years
- We issue one diploma per lifetime unless the original is lost or damaged
- Diplomas cannot be requested in multiples