

**For the Statement of Legal Residence Documentation Checklist – Graduate & Law
FALL 2009**

Please mail or deliver photocopies of the documents listed below **with this checklist** within one week of submitting your online Residence Classification Petition to the **Office of the Registrar, Residence Affairs Unit, 120 Sproul Hall, Berkeley, CA 94720-5404**. Checklists and documents will not be processed without an online SLR submitted before the August 25, 2009 deadline.

Please make sure that you:

- Print your Student ID number on the top right corner of each page.
- **WHITE OUT all but the last 4 digits** of any Social Security Numbers, bank account numbers, credit/debit card account numbers, and driver's license or state ID card numbers appearing on all photocopies being submitted.
- Do not staple documents together.
- Photocopy **all** documents (including receipts and other small documents) on 8-1/2 x 11 white paper, single-sided only. Please ensure that all photocopies are readable.

NOTE: The deadline to submit supporting documents is October 16, 2009. Failure to meet this deadline will result in your file being closed and your status remaining as nonresident.

Name: _____ Student ID: _____

- Documents confirming your arrival in California prior to August 26, 2008.
- Your driver's license or state identification card (if non-driver). If obtained after October 3, 2008, please explain why.
- Your vehicle registration. If you do not have or own a vehicle, please state "I do not have or own a vehicle," and sign and date on the photocopy of your driver's license. If obtained after October 3, 2008, please explain why.
- Your voter registration card. If obtained after October 3, 2008, please explain why.
- Your opening California bank statements or first statements indicating a California address (if non-California bank).
- Your closing bank statements (if applicable).
- Documents confirming your summer 2009 whereabouts (e.g., California job offer letters, UCB summer session registration, etc).
- All of your 2008 W-2's and State and Federal Income Tax Returns (when available). If you filed a California 540NR, include the page with residency questions. If no tax returns were filed, please state "I did not file any State or Federal Income Tax Returns," and sign and date.
- Your campus Personnel Action Notice confirming your Fall 2009 employment (if you are under 24 and claimed as an exemption for the 2008 (January – December) calendar year).
- Your parent's tax returns for the 2008 (January – December) calendar year (if you are under 24 and do not have a 49% GSI / GSR position or University-administered funds at the 49% rate).
- Other _____

Please be aware that this may not necessarily be an exhaustive list of the documents needed for your classification petition. This list is likely to meet the needs of a majority of the students who are petitioning. Please also be aware that missing applicable documentation will delay the processing of your petition.