Request for Letter of Good Standing / Dean’s Appraisal

Also known as a Dean’s Certification or Letter of Recommendation, these letters are commonly used by Law and Professional school applicants. Use this form to request up to four (4) Letters of Good Standing. Complete additional request form(s) for more than four.

- Official UC Berkeley Letters of Good Standing attached to the accompanying forms (if any)  
  No Fee

- Complete only the accompanying forms instead of the Official UC Berkeley Letters of Good Standing  
  Special Processing Fee: $10 per form (make checks payable to UC Regents)

How many letters or forms/copies do you need? 1 2 3 4  
(Use additional requests for more than 4 addresses)

Personal Information

Name (last, first middle)
Date of Birth
Telephone No.
Email Address

Attendance Information

Student ID No.
Dates of Attendance
Graduation Date
Degree/Major

UC Berkeley School / College

I hereby authorize UC Berkeley to draft official Letters of Good Standing or complete the accompanying forms and mail them as indicated below.

Signature
Date

Address 1

Address 2

Address 3

Address 4

Office Use Only

3rd Party Forms:  
(QTY) (x $10 ea.)  
TOTAL FEES

Date:  
Staff Initials:

Notes: