August 19, 2013

To Whom It May Concern:

This is to inform you that the University of California, Berkeley has contracted with the National Student Clearinghouse, a nonprofit organization serving the higher education community, to provide official enrollment verification certificates for our students through its Student Self-Service program. As of August 22, 2013, UC Berkeley will no longer provide student enrollment verifications directly or fill out third-party enrollment certification request forms.

Student Self-Service enables UC Berkeley students to print official verification certificates on demand via our secure student web portal free of charge at any time. Enrollment Certificates are proof of registration, enrollment status and anticipated graduation date. Good Student Discount certificates are proof of registration, enrollment status, and eligibility for grants, scholarships, discounts and services that require a GPA of 3.00 or higher. Each certificate bears the National Student Clearinghouse watermark and a unique transaction ID number. If you have questions about these certificates, please contact the National Student Clearinghouse at service@studentclearinghouse.org or call 703-742-4200.

We recognize that on occasion you ask a student to provide more information than that furnished on National Student Clearinghouse certificates. To accommodate you and our students in these instances, the University provides an Official Verification of Attendance and Degrees. It is printed on light blue security paper, and bears the embossed seal of the University as well as my signature.

Thank you in advance for honoring these two official UC Berkeley verification instruments in lieu of any forms you may have asked us to certify in the past. I’m confident you will find that they will facilitate more efficient and timely service for you and our students.

Sincerely,

Walter Wong
University Registrar